## **Boonton Town Board of Education**

Paying fees in PaySchoolsCentral.com

After years of using PaySchools to manage your student's lunch account, you can now use it to pay fees, starting with the district-wide computer fee.

- Login to <u>www.PaySchoolsCentral.com</u>
   If this is a new account, you need to add your student(s) and set up a payment method. If you need help with these, contact us by <u>email</u>.
- 2. Your dashboard will display the Meal section and then the Fees section.

Meal		
Balance	Action	
\$27.95	×	
Fees		
All Fees		
All Fees		*
Search		
Fees		<b>~</b>

3. Click the down arrow for Fees

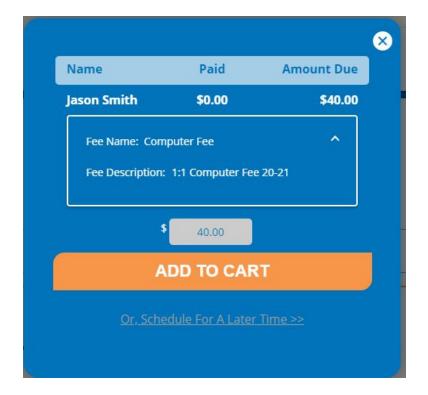
## 5. Fees available to pay will be shown.

Computer Fee: The standard rate is \$40.00. The rate is \$10.00 for students eligible for reduced-price meals. The rate is \$0.00 for students eligible for free meals.

			Acti	on	
\$27.95			T		
Fees					
All Fees					
All Fees					
Search Fees Fee Na	ame	End	Amount	Action	^
		Date	Due	Accion	
	nputer	12/17/20	\$40.00	<b>E</b>	
Com Fee					

6. Click on the shopping cart icon to add it to your cart.

7. Click the button Add to Cart in the dialog box.



8. When ready to pay, click the shopping cart icon in the upper right corner.



Check the box for the fee and click the Continue button.
 If you need help with adding a payment method, contact us by <u>email</u>.

					Delete Items
	EM NAME	DESCRIPTION	AMOUNT	DISCOUNT	REMOVE
Jason	Smith (20629	)			
As:	signe <mark>d</mark> Fee	Computer Fee	\$ 40.00		Î
a <mark>rt Amoun</mark>	it: \$40.00				
Tho	ckou	.t.			
The	ckoı	ut			
The	ckoı	ut			
he Payment N		ut			

## **10. Complete the payment process**

Check the box to agree to terms and conditions and click the Make Payment button.

